# CORPORATION OF THE MUNICIPALITY OF CALVIN MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, SEPTEMBER 28, 2021

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Christine Shippam and Clerk-Treasurer, Cindy Pigeau.

Regrets: 0 Guests: 0

The meeting was called to order at 7:00 p.m. by Mayor Ian Pennell

Councillor Cross lost connection at 7:01pm but returned to the meeting at 7:02pm.

PECUNIARY/CONFLICT OF INTEREST: None

Mayor Pennell notified public of a request to amend the agenda to add to the Action Letters, Letter P) Cassellholme for the Aged, Discussion regarding the flyer that was sent to residents of Calvin regarding the Cassellholme Reconstruction Project.

PRESENTATIONS/DELEGATIONS: None

## 2021-220 ADOPT MINUTES OF TUESDAY, SEPTEMBER 28TH, 2021

Moved by Coun Olmstead and seconded by Coun Cross that the minutes of the regular meeting of Council held on Tuesday September 28th, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

A discussion regarding suggestions from Mr. George Cuff from the training that took place on August 9<sup>th</sup> and August 24<sup>th</sup> took place at the request of Councillor Maxwell. Items such as implementation of a CAO, Request for Decisions, Engagement Strategy and videos Mr. Cuff has for training were discussed.

2021-211 BY-LAW 2021-025 - TO ESTABLISH A HIRING AND EMPLOYMENT POLICY FOR THE CORPORATION OF THE MUNICIPALITY OF CALVIN TO ADD THE TRUTH AND RECONCILIATION HOLIDAY TO THE LIST OF STATUTORY HOLIDAYS RECOGNIZED BY THE CORPORATION OF THE MUNICIPALITY OF CALVIN.

Moved by Coun Shippam and seconded by Coun Maxwell being a By-Law to establish a hiring and employment policy for the corporation of the Municipality of Calvin to add the truth and reconciliation holiday to the list of Statutory Holidays recognized by the Corporation of the Municipality of Calvin. This By-law received a 3<sup>rd</sup> reading and final reading on this date and passed before open Council.

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea

Councillor Shippam Mayor Pennell

Carried

Yea Yea

#### 2021-221 SOCIAL MEDIA POLICY REVIEW

Moved by Coun Maxwell and seconded by Coun Cross that the Council of the Corporation of the Municipality of Calvin has reviewed the Social Media Policy for 2021 and has no changes to be made to the policy.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

#### 2021-222 AMENDMENTS TO BY-LAW 2020-020 – HALL RENTAL AND EQUIPMENT USE POLICY

Moved by Coun Olmstead and seconded by Coun Shippam whereas the Province of Ontario has implemented the requirement for a Vaccine Passport for non-essential venues as of Wednesday, September 22, 2021; And Whereas this would include the use of our Community Hall for events; And Whereas the Municipality does not have the staff to man events that take place at the Community Hall and therefore it is required that the responsibility be passed on to the event coordinator; Be It Therefore Resolved that Council requests the Clerk-Treasurer to make the suggested amendments to By-Law 2020-020 to include the requirements for the event coordinator to screen, maintain a contact tracing list and check proof of vaccination as well as identification for all participants of the event and provide this a copy of all required documentation to the Municipality at the end of the event.

## Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

2021-223 BY-LAW 2021-026 - TO APPOINT JOINT COMMUNITY EMERGENCY MANAGEMDN COORDINATORS (CEMC) AND THEIR ALTERNATES FOR THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND FOR THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON.

Moved by Coun Cross and seconded by Coun Olmstead (First Reading); Moved by Coun Maxwell and seconded by Coun Shippam (Second Reading); being a by-law to appoint joint community emergency management coordinators (CEMC) and their alternates for the Corporation of the municipality of Calvin and for the Corporation of the Township of Papineau-Cameron. This By-law received the 1<sup>st</sup> and 2<sup>nd</sup> reading on Tuesday, September 28th, 2021 and will come before Council for 3<sup>rd</sup> and final reading on Tuesday, October 12th, 2021.

### Recorded Vote as per Electronic Meeting Best Practices

## First Reading

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea

Mayor Pennell

Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

**Second Reading** 

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

#### 2021-224 CONSENT APPLICATION FOR OLRIG UNINCORPORATED TOWNSHIP

Moved by Coun Shippam and seconded by Coun Maxwell that WHEREAS an application for Consent No. 48-C-213002 in the name of Kelsall has been filed with the Ministry of Municipal Affairs and Housing on land known as PIN 49120-0076 (LT), Lot 9, Concession A, Lake Talon, Olrig unincorporated township, Nipissing District; NOW THEREFORE the Council of the Municipality of Calvin RESOLVES that:

- 1. It is recommended that the Ministry of Municipal Affairs and Housing give provisional consent to this application, and;
- 2. There would be a high probability that the proposed lot would be used for a permanent residence;
- 3. That it would not put any further strain on the Municipality's infrastructure but that the use of the public service facilities the Government Launch Ramp on Talon Lake Road known as Blanchard's Landing does not have the appropriate parking for water access only properties and would be a cause for concern.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

#### 2021-225 TRANSFER FROM ROADS RESERVES FOR NEW FURNACE AND VENTING

Moved by Coun Cross and seconded by Coun Olmstead that Council deems it to be in the best interest of the Municipality to replace the old furnace in the Public Works Garage as the venting needs to be changed at the same time as the siding and roof are being replaced; This furnace also no longer meets code and is a hazard (open flame), and, Whereas the funds of approximately \$7,000 were not included in the 2021 budget for this replacement of the furnace and venting was not anticipated to be undertaken in 2021; Therefore be it resolved that Council hereby authorizes the Clerk Treasurer to transfer funds in the amount of \$7000.00 from the Roads Reserve to allow this important project to proceed in a timely manner and for the expense and revenue to be allocated into the applicable calendar year.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

# 2021-226 BY-LAW 2021-027 - TO AUTHORIZE A ROAD USE AGREEMENT BETWEEN MATHEW AND STUAR WRIGHT AND THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Moved by Coun Cross and seconded by Coun Olmstead (First reading); Moved by Coun Maxwell and seconded by Coun Shippam (Second Reading) being a by-law to authorize a road use agreement between Mathew and Stuart Wright and the Corporation Municipality of Calvin. This By-law received the 1<sup>st</sup> and 2<sup>nd</sup> reading on Tuesday, September 28th, 2021 and will come before Council for 3<sup>rd</sup> and final reading on Tuesday, October 12th, 2021.

## Recorded Vote as per Electronic Meeting Best Practices

### First Reading

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

## Recorded Vote as per Electronic Meeting Best Practices

#### **Second Reading**

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

#### 2021-227 WORKPLACE VACCINATION POLICY TOOLKIT

Moved by Coun Maxwell and seconded by Coun Cross That the Council of the Corporation of the Municipality of Calvin hereby requests the Clerk-Treasurer proceed with the research and development of a Workplace Vaccination policy to protect Municipal employees and the public.

## Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

## 2021-228 RESPONSE TO CASSELLHOLME FLYER BY MUNICIPALITY

Moved by Coun Shippam and seconded by Coun Cross that Council hereby requests staff to prepare a fact sheet on how the Cassellholme financing will affect the property owners in Calvin and include it in the October Monthly Newsletter.

## Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

## 2021-229 EXTENSION OF HOURS AT LANDFILL ON TUESDAY DECEMBER 28<sup>TH</sup>, 2021

Moved by Coun Olmstead and seconded by Coun Shippam that the Council of the Corporation of the Municipality of Calvin hereby authorizes the extension of landfill hours on Tuesday, December 28<sup>th</sup> ONLY from 10am to 4pm to allow the public a larger window of opportunity to dispose of their refuse since the landfill will be closed on Saturday, December 25<sup>th</sup>, 2021 and Saturday, January 1, 2022.

## Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

#### 2021-230 DISBURSEMENTS

Moved by Coun Olmstead and seconded by Coun Maxwell that the disbursements dated September 23, 2021 in the amount of \$107,624.54 and September 28, 2021 in the amount of \$4,108.47 be hereby authorized and passed for payment.

### Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

#### 2021-231 CLOSED PORTION

Moved by Coun Maxwell and seconded by Coun Shippam that this portion of the meeting be now closed under the Municipal Act, 2001, as per Section 239 (2)(3.1) – Educational or Training Sessions—regarding Closed Meeting Protocols and Best Practices.

### Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried

#### 2021-232 BUSINESS ARISING FROM CLOSED SESSION

Moved by Coun Olmstead and seconded by Coun Maxwell be it resolved that the Council for the Corporation of the Municipality of Calvin arise from Closed Session at <u>8:52</u> p.m. and report as follows: That Council was presented with educational information and training of the Protocols and Best Practices for Closed Meetings.

#### Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

# Carried

# 2021-233 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Shippam that this regular meeting of Council now be adjourned at <u>8:54</u> p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea

Carried